

## Authorization to Release Student Records

Date: \_\_\_\_\_

To Whom It May Concern:

The following student has enrolled in the Hoosic Valley Central School District. Please forward all school records by fax; including all Academic, Attendance, Cumulative Health, Psychological, Special Education (transfer on IEP Direct if applicable) and any other pertinent information.

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Previous School: \_\_\_\_\_ Grade: \_\_\_\_\_

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please fax all information to:

<b>For students in grades PK-6:</b> Amy Vautrin – School Secretary Hoosic Valley Elementary School 22 Pleasant Avenue Schaghticoke, NY 12154 518-753-4458 x3507  <b>Fax: 518-753-7576</b>	<b>For students in grades 7-12:</b> Jill Anderson – Guidance Secretary Hoosic Valley Jr. Sr. High School 1548 Route 67 Schaghticoke, NY 12154 518-753-4458 x2507  <b>Fax: 518-659-3900</b>	<b>For Special Education Records:</b> Lisa Foster - CSE Secretary Hoosic Valley Jr. Sr. High School 1548 Route 67 Schaghticoke, NY 12154 518-753-4458 x2509  <b>Fax: 518-659-3942</b>
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